

Tuesday, 24 September 2024

Dear Parents and Carers,

16-19 Bursary Scheme 2024 - 25

Dear Parents / Carers,

Students aged 16 – 19 who are in full-time education from September 2024 are entitled to apply for funds under the '16-19 Bursary' scheme subject to meeting the eligibility criteria. The responsibility for allocating the bursary funds lie with the Sixth Form provider using guidelines provided by the Government. At Church Lawton we can provide some support for the most in need, however, like all other institutions', monies are limited and finite.

Please refer to the enclosed information provided to assess eligibility.

An application form is also enclosed should you meet the eligibility criteria and wish to apply.

All applications must be received by 11th October and must be supported by original documentation to evidence eligibility (further details provided in the information guidance)

Each student who is approved for a bursary payment will also have to meet other criteria, stipulated in the information guidance. This includes strict attendance and behaviour criteria.

Payments will be made following the initial qualifying period of six weeks, either direct to the provider (e.g. school caterer or transport team) or via the BACS system direct to the **student's** bank account. In most cases, payments will be made in two instalments (October and March). This will be assessed on application.

Please return all applications to the school office FAO Mrs Sally Dunne.

Yours sincerely,

Sarah Burton
School Business Leader